

JORNADAS INFORMATIVAS Acreditaciones Erasmus+ Formulario KA120 ADU

Madrid, 13 de septiembre de 2021

Laura Fernández Castrillo

El formulario de solicitud KA120

APARTADOS DEL FORMULARIO

- 1. Contexto**
- 2. Organización solicitante: OID**
- 3. Descripción general de la organización**
 - Estudios impartidos, edades del alumnado, estructura organizativa en detalle (organigrama), datos numéricos (alumnos, docentes,...)
 - Retos del centro/institución
 - Experiencia previa en Erasmus+
 - (Estrategia de internacionalización)
- 4. Plan Erasmus – objetivos. De cada objetivo:**
 - ¿Qué quiere conseguir? – Vinculación del objetivo con los retos de la organización - calendario de consecución - Medición de avances
 - Debates y personas participantes para la definición de cada objetivo

5. Plan Erasmus – actividades. De cada objetivo:

- Docentes u otro personal que participará en las movilidades (previsión mínima para 2 años). Definición y justificación de perfiles

6. Plan Erasmus - Estándares de calidad

- Aceptación de los estándares

7. Plan Erasmus – Gestión Contribución del centro/institución a los estándares de calidad

I. Principios básicos: inclusión, sostenibilidad y responsabilidad ambiental, educación digital y participación activa

II. Buena gestión de las actividades de movilidad: responsabilidades, integración de resultados,...

III. Calidad y apoyo a los participantes

IV. Compartir resultados y conocimientos del programa

8. Anexos: declaración responsable y documentos estratégicos

CÓMO ACCEDER

The screenshot displays the Erasmus+ website interface. At the top, there is a navigation bar with a home icon, 'Sede Electrónica', the 'sepie' logo, and 'ulises'. To the right are social media icons for Twitter, Facebook, Instagram, YouTube, TikTok, LinkedIn, and a search icon. Below this is a secondary header with the Spanish government logo, 'sepie', and the 'Erasmus+ ESTUDIAR EN ESPAÑA' logo. A 'MENÚ' button is circled in red. The main content area features a large illustration titled 'Education for environmental sustainability' with a 'SHARE YOUR VIEWS!' call to action. A text box on the right contains a survey announcement: 'Encuesta sobre educación para la sostenibilidad medioambiental'. Below the illustration are social media hashtags #EuropeanEducationArea and #EUGreenDeal, and the European Commission logo. At the bottom, there are four icons representing different educational fields: a classroom, a construction site, a graduation cap, and a person with glasses.

CÓMO ACCEDER

The screenshot shows the SEPIE website interface. At the top, there is a navigation bar with the text "Sede Electrónica" and "e-sepie" followed by the "ulises" logo. To the right are social media icons for information, RSS, Twitter, Facebook, Instagram, YouTube, TikTok, LinkedIn, and search. Below this is a header with the Spanish Government and Ministry of Universities logos, the SEPIE logo, and the Erasmus+ logo with the text "ESTUDIAR EN ESPAÑA".

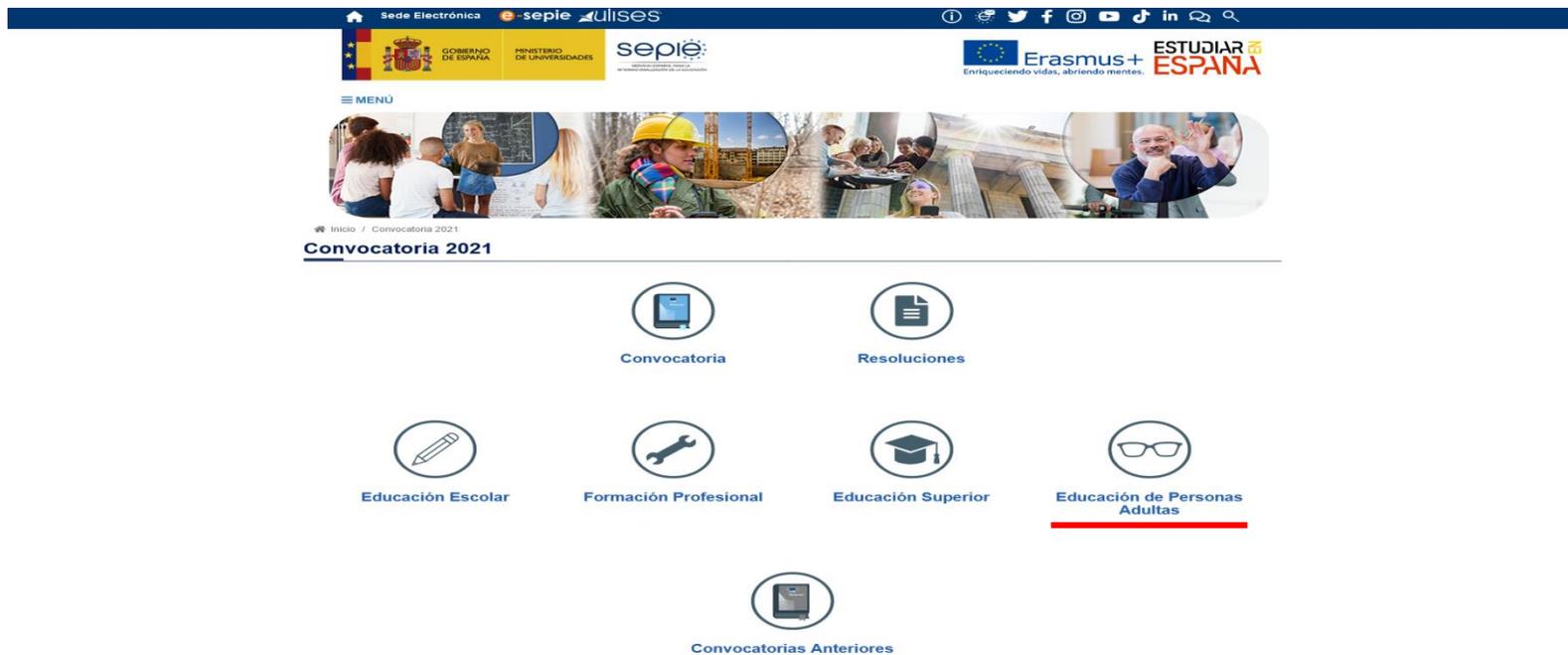
A "MENÚ" button is circled in red, and its dropdown menu is open, listing the following options: SEPIE, Erasmus+ (highlighted with a red underline), Internacionalización, Iniciativas, Comunicación, Sede Electrónica SEPIE, Portal e-sepie, Jornadas, Documentación, and Empleo público.

The main content area features a banner for "STUDY IN EUROPE FAIR 2021 - RWANDA". The banner includes the text: "Delegation of the Union to Rwanda and Member States proud to present 'STUDY IN EUROPE' Fair taking place online on 20TH SEPTEMBER 3PM to 5PM (Kigali time)". A yellow call-to-action box says "Learn about study & scholarship opportunities in Europe!".

Below the banner, there are social media handles: EUinRW, EUDelegationRWA, and ewinrwanda, along with hashtags #studyineurope, #studyabroad, and #scholarship.

On the right side, a white box titled "Feria virtual 'Estudiar en Europa' Ruanda" contains the following text: "La Delegación de la Unión Europea en Ruanda y los Estados miembros de la UE organizan la feria virtual 'Estudiar en Europa'. Se presentará oportunidades de estudio, becas y procesos de solicitud para estudiar en un país europeo. Se realizará el 20 de septiembre de 15:00 a 17:00 (hora de Kigali). Registro. Además, te invitamos a participar en esta encuesta donde podremos conocer tus intereses."

CÓMO ACCEDER



CÓMO ACCEDER

 Inicio / Convocatoria 2021

Convocatoria 2021



Convocatoria



Resoluciones



Educación Escolar



Formación Profesional



Educación Superior



Educación de Personas Adultas

KA1

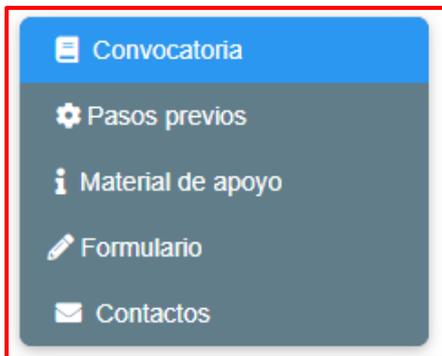
 [KA120-ADU: Acreditaciones Erasmus en Educación de Personas Adultas](#)

 [KA121-ADU: Proyectos acreditados de movilidad de estudiantes y personal de Educación de Personas Adultas](#)

 [KA122-ADU: Proyectos de corta duración para la movilidad de estudiantes y personal de Educación de Personas Adultas](#)

CÓMO ACCEDER

KA120-ADU: Acreditaciones Erasmus en Educación de Personas Adultas



Convocatoria

 Convocatoria de propuestas 2021 — EAC/A01/2021. (25/03/2021) ★

Guía del programa Erasmus+ 2021

 Guía del Programa en español. Versión 2 (2021): 08-04-2021  ★

 Guía del Programa en inglés. Version 3 (2021): 12-05-2021  ★

Documentación de interés

 Nuevo folleto acreditaciones (abril 2021).

 Guía para expertos de Evaluación de las solicitudes de 2021

 Definiciones del programa y organizaciones admisibles en Educación de Personas Adultas

Erasmus+ y Brexit

 Acceso a la información

CÓMO ACCEDER

KA120-ADU: Acreditaciones Erasmus en Educación de Personas Adultas

 Convocatoria

 Pasos previos

 Material de apoyo

 Formulario

 Contactos

Material de apoyo

Preguntas frecuentes

Información disponible próximamente

Presentaciones de las jornadas anuales

-  El nuevo programa Erasmus+ (2021-2027) en el ámbito de la Educación de Personas Adultas
-  La Acreditación Erasmus+ en Educación de Personas Adultas
-  Los proyectos de movilidad del alumnado y del profesorado en Educación de Personas Adultas. Objetivos y tipos de proyectos
-  Los proyectos de movilidad. Actividades de movilidad de alumnado y de profesorado
-  Proyectos de movilidad de las organizaciones acreditadas: KA121
-  Proyectos de movilidad de las organizaciones no acreditadas: KA122
-  Instrucciones técnicas para la solicitud de un proyecto de movilidad

Otros documentos de interés

Plataformas

-  EPALÉ
-  School Education Gateway
-  eTwinning

CÓMO ACCEDER

 Inicio / Educación de Personas Adultas / Convocatoria 2021

Convocatoria 2021 Educación de Personas Adultas

KA1

KA2

KA120-ADU

KA121-ADU

KA122-ADU

KA120-ADU: Acreditaciones Erasmus en Educación de Personas Adultas

 Convocatoria

 Pasos previos

 Material de apoyo

 **Formulario**

 Contactos

Formulario

Modelo formulario de solicitud KA1

 [Enlace a formulario](#)

CÓMO ACCEDER

Comisión Europea

Erasmus + y Cuerpo Europeo de Solidaridad

Inicio > Oportunidades para Erasmus+

Welcome  

Oportunidades para Erasmus+

Bienvenido a las Solicitudes Erasmus+. Desde aquí puede solicitar una o más acciones apoyadas por el programa Erasmus+ y gestionadas por las Agencias Nacionales Erasmus+. Abajo puede encontrar las solicitudes clasificadas según el ámbito de oportunidad o por acción clave.

Antes de comenzar su solicitud, compruebe que su organización dispone de un único ID de la organización, como requisito para participar en acciones de Erasmus+ gestionadas por las agencias nacionales. Puede buscar su ID de la organización o registrar una nueva organización usando la plataforma Erasmus+ and European Solidarity Corps: [Buscar una organización](#)

Si está interesado en solicitar alguna de las acciones Erasmus+ gestionadas por la Agencia Ejecutiva Europea de Educación y Cultura, por favor visite: [EACEA Funding Opportunities](#)

To apply for Erasmus accreditation in youth (KA150), please visit [esta página](#)

ÁMBITO DE OPORTUNIDAD

<h4>EDUCACIÓN ESCOLAR</h4>  <p>Ver las convocatorias abiertas</p>	<h4>EDUCACIÓN SUPERIOR</h4>  <p>Ver las convocatorias abiertas</p>	<h4>FORMACIÓN PROFESIONAL</h4>  <p>Ver las convocatorias abiertas</p>	<h4>JUVENTUD</h4>  <p>Ver las convocatorias abiertas</p>	<h4>EDUCACIÓN DE PERSONAS ADULTAS</h4>  <p>Ver las convocatorias abiertas</p>
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CÓMO ACCEDER

Inicio > Convocatorias abiertas

Comisión Europea

Erasmus + y Cuerpo Europeo de Solidaridad

Inicio

ORGANIZACIONES >

OPORTUNIDADES >

PROYECTOS >

AYUDA >

RECURSOS >

Convocatorias abiertas - Educación de Personas Adultas

EDUCACIÓN DE PERSONAS ADULTAS

KA120-ADU

Acreditación Erasmus de Educación para Personas Adultas

Esta es una convocatoria preparatoria para el futuro programa (2021-2027). Los candidatos seleccionados para la acreditación Erasmus tendrán un acceso más fácil a las oportunidades de financiación en la futura Acción Clave 1 para la educación de personas adultas.

Fecha límite: **19-10-2021 12:00:00 (Hora de Bruselas)**
Días restantes: **14**

Solicitar

KA122-ADU

Proyectos de corta duración para la movilidad de estudiantes y personal de Educación para Personas Adultas

Esta acción apoya a los proveedores de educación de personas adultas y otras organizaciones activas en este ámbito educativo que desean organizar actividades de movilidad educativa para aprendientes adultos y personal de educación de personas adultas.

Fecha límite: **05-10-2021 12:00:00 (Hora de Bruselas)**
Días restantes: **28**

Solicitar

EXCELENCIA INNOVACIÓN SOSTENIBILIDAD
200 EFOM

CÓMO ACCEDER

EU Login

One account, many EU services



English (en)



Application Forms requires you to authenticate

Sign in to continue

Welcome back


(External)

[Sign in with a different e-mail address?](#)

Password

[Lost your password?](#)

Choose your verification method



Password

Authenticate to EU Login with only your password.



Sign in

Home > Application details

Welcome
Laura Fernández Castrillo

Application details

Submit PDF

Form ID : KA120-ADU-63CE374D

39 days left!

DRAFT Draft

Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA120-ADU - Erasmus accreditation in adult education

Content menu

- Context
- Applicant organisation
- Background
- Erasmus Plan: Objectives
- Erasmus Plan: Activities
- Erasmus quality standards
- Erasmus Plan: Management
- Annexes 0

Context

General information

Welcome to the application form for Erasmus accreditation in Adult Education

Before starting, you need to read the part of the Erasmus+ Programme Guide on Erasmus accreditations. Please pay particular attention to the rules for original content and authorship: your application must be written by your organisation. It is strictly forbidden to pay other organisations or external individuals for drafting the application on your behalf. It is also useful to take a look at the Programme Guide section about accredited mobility projects which describes the rules for further steps if your accreditation is approved. The Programme Guide is available on the Europa web: [here](#). Finally, before writing your answers, we advise you to read through the whole application form to better understand its structure and overall content.

Please verify that your organisation is eligible for the field you have chosen. If you are not certain which field you can apply for, you should contact your National Agency for advice.

In particular, please note that organisations providing vocational education and training to adult learners are typically eligible in the field of vocational education and training, and not in the field of adult education. However, the exact rules will depend on the legal framework in your country. For further information, please consult your National Agency.

Each accreditation application covers only one field (school education, adult education, or vocational education and training). If you would like to apply for more than one field, you will need to submit separate applications. Submitting more than one application for the same field is not allowed. If your organisation is already accredited, you cannot apply again in the same field.

Field

Inicio > Application details

Welcome
Laura Fernández Castrillo

Erasmus +
y Cuerpo
Europeo de
Solidaridad

Detalle de la solicitud

Enviar PDF

Menú de contenidos

- Context
- Applicant organisation
- Background
- Erasmus Plan: Objectives
- Erasmus Plan: Activities
- Erasmus quality standards
- Erasmus Plan: Management
- Anexos 0
- Lista de comprobación
- Compartir

Context

Field
Adult Education

National Agency *
ES01 - Servicio Español para la Internacionalización de la Educación (SEPIE)

Language used to fill in the form *
Spanish

For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

Accreditation type

What kind of Erasmus accreditation would you like to apply for ?

- Acreditación para una organización individual
- Acreditación para coordinador de un consorcio de movilidad

Please note that you cannot submit separate applications as an individual organisation and a mobility consortium coordinator in the same field. Mobility consortium coordinators are allowed to organise mobility activities themselves, so there is no need for double applications.

Successful applicants for Erasmus accreditation will gain simplified access to Key Action 1 funding opportunities in their field for the duration of the accreditation period.

Application details

 Submit  PDF

Form ID : KA120-ADU-63CE374D

Applicant : Escolar y Adultos 2020 (E10213555 - Spain)

Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA120-ADU - Erasmus accreditation in adult education

38 days left!

DRAFT

Reopened and draft

Content menu

> Navigation



  Applicant organisation

< Applicant organisation

To complete this section, you will need your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the Participant Identification Code (PIC) as unique identifier for actions managed by the Erasmus+ National Agencies.

If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you must not register your organisation again. Follow this link to find the OID that has been assigned to your PIC: [Organisation Registration System](#)

You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant organisation

Applicant organisation OID

E10213555

Legal name

Escolar y Adultos 2020

Country

Spain

Actions



Application details ?

Submit PDF

Form ID : KA120-ADU-63CE374D

Applicant : Escolar y Adultos 2020 (E10213555 - Spain)

Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA120-ADU - Erasmus accreditation in adult education

38 days left!

DRAFT

Reopened and draft



Navigation



Applicant organisation

Content menu



Filter



Expand all



Applicant organisation

Applicant Organisation Details : Escolar y Adultos 2020 (E10213555)

Legal name

Escolar y Adultos 2020

Country

Spain

Region

Comunidad de Madrid

City

MADRID

Website

www-prueba.es

Refresh

Los datos de la organización son los vinculados al OID y se cubren automáticamente desde la ORS. Si alguno estuviese mal y el campo no es editable, se debe modificar previamente la información de la ORS.

Application details ?

Submit

PDF

Navigation

Content menu



Filter

Expand all

- ⊖ ✖ Applicant organisation
- ✓ Escolar y Adultos 2020 (E10213555)
- ✖ Associated Persons

Applicant organisation

least two different persons to make sure it is always possible to contact your organisation even if one of them is not available.

Please note that information related to Associated Persons will automatically transferred to your National Agency but not available in PDF.

Associated Persons : Escolar y Adultos 2020 (E10213555)



You need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available



You need to choose one person to be the Erasmus coordinator. You cannot select more than one person for this role.



You need to include the organisation's legal representative

Last name

First name

Email address

Legal representative

Erasmus coordinator

Actions

Se pueden añadir hasta 3 personas de contacto, pero solo 1 podrá ser el coordinador Erasmus

+ Add an associated person

Q Add from my contacts

Inicio > Detalle de la solicitud

Welcome Laura Fernández Castrillo

Enviar PDF

Detalle de la solicitud

Menú de contenidos

- Context
- Applicant organisation**
- Background
- Erasmus Plan: Objectives
- Erasmus Plan: Activities
- Erasmus quality standards
- Erasmus Plan: Management
- Anexos (0)
- Lista de comprobación
- Compartir

Navegación

Applicant organisation

Añadir persona de contacto

Título 250

Cargo 250

Apellidos * 250

Nombre * 250

Teléfono *

Dirección de correo electrónico * 250

Legal representative

Erasmus coordinator

Añadir a mi lista de contactos

Cancelar Guardar

Representante Erasmus coordinator Acciones

associated person Add from my contacts

Inicio > Detalle de la solicitud
Welcome  **Laura Fernández Castrillo** 

Erasmus + y Cuerpo Europeo de Solidaridad
Detalle de la solicitud 




Menú de contenidos

-  Context 
-  **Applicant organisation** 
-  Background 
-  Erasmus Plan: Objectives 
-  Erasmus Plan: Activities 
-  Erasmus quality standards 
-  Erasmus Plan: Management 
-  Anexos 0 
-  Lista de comprobación 
- Compartir 

Navegación

-   Applicant organisation
-  Escolar y Adultos 2020 (E10213555)
-   **Associated Persons**
-  Fernández Castrillo Laura
-  Mendoza Jiménez Sergio

Applicant organisation

Please provide information about key persons in your organisation who will be implementing and coordinating activities under the Erasmus accreditation.

The **legal representative** of your organisation is the person with authorisation to represent it in legal agreements and contracts.

The **Erasmus Coordinator** is the main person in charge and the first contact point for everything that has to do with your Erasmus accreditation. You can also add other contact persons who will be assisting the Erasmus coordinator.

If needed, one person can have more than one role. For example, a legal representative can also be the Erasmus coordinator. However, you need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available.

Please note that information related to Associated Persons will automatically transferred to your National Agency but not available in PDF.

Associated Persons : Escolar y Adultos 2020 (E10213555)

Apellidos	Nombre	Dirección de correo electrónico legal	Representante	Erasmus coordinator	Acciones
Fernández Castrillo	Laura				 
Mendoza Jiménez	Sergio				 

+ Add an associated person
Q Add from my contacts

Inicio > Detalle de la solicitud
ES

Detalle de la solicitud ?

ID del formulario : KA120-ADU-63CE374D

Solicitante : **Escolar y Adultos 2020 (E10213555 - España)**
 Programa : **Erasmus+ - Convocatoria : 2021- Ronda : Primera ronda - Acción clave : KA1 - Tipo de acción : M s Adultas**

Background

In this section you should present your organisation and answer the question: "Who are you as an organisation?"

This is a very important section. Giving informative and precise answers will let the persons assessing your application understand your context and your plans. Writing a good background will also help you when answering questions in the second part of the application.

Please keep in mind that the Programme is open to many kinds of organisations all over Europe. This application is designed to address all of them. Because of that, some questions may seem obvious or unnecessary to you. Even if it seems so, it is still very important that you give clear and precise answers. Make sure to read the questions carefully and to address all sub-questions. If some sub-questions are not relevant for your organisation, state so explicitly.

If you are applying on behalf of a larger organisation with multiple departments or sections, it is important that you clearly describe the structure of the entire organisation and explain which parts of the organisation are working in the field covered by this application. The field of the application is stated in the section 'Context' and can be adult education, vocational education and training, or school education.

Organisation Profile

The following information is completed based on the information linked to your organisation identification number (E10213555) :

Is the organisation a public body? Sí No

Criterios de calidad



Criterio	Puntos
Relevancia de la institución	10
Plan Erasmus - objetivos	40
Plan Erasmus - actividades	20
Plan Erasmus - Gestión	30

Detalle de la solicitud

Enviar PDF

> Background

Menú de contenidos

Please choose the organisation type that best describes your organisation.

Type of Organisation *

Escuela/Instituto/Centro educativo - Educación de Personas Adultas

Please briefly present your organisation.

i. What are your organisation's main activities (in everyday work, outside of Erasmus+) ? What kind of learning programmes is your organisation offering? If your organisation is providing more than one educational programme, please specify which of those programmes belong to the field of this application. *

1000

Describe las actividades y programas generales que ofrece su organización y luego céntrate en los específicos de Educación de personas adultas.

ii. What profiles and ages of learners do you work with? *

1000

Describe los perfiles y edades del alumnado de este sector (orígenes, formación previa, etc.); describa de manera especial el grupo de personas en riesgo de exclusión o desfavorecidas socialmente.

iii. How many years of experience does your organisation have implementing these learning programmes? *

Campo numérico

Please state the sources of funding for your regular operations and activities. *

3000

Detalle de la solicitud ?

Enviar PDF

Background

Menú de contenidos

Please state the sources of funding for your regular operations and activities. *

Indique todas las fuentes de financiación, procedencia, destino, objetivos, duración, sector, etc.

Please describe the structure of your organisation. *

- Are there different sections or departments in your organisation? If your organisation works in more than one field of education and training, please explain which sections or departments work in the field of this application.
- How is management and supervision set up in your organisation? Who are the key persons in charge?
- If possible, please include an organisation chart in the application annexes. This can help make your answer shorter and clearer. You can attach your organisation chart here: [Annexes](#)

Estructura general y la de formación de personas adultas en particular. Órganos de gestión.
ANEXO: organigrama (con especial atención a grupos de trabajo, equipos transversales o comités, centrados en internacionalización, inclusión, innovación, etc.)

What is the size of your organisation in terms of number of learners and staff? If your organisation is working in more than one field of education and training, please only include learners and staff in the field of this application. ?

Number of learners *

250

Number of teaching staff *

15

Campo numérico.
Solo alumnado y personal de este sector

Detalle de la solicitud ?

Enviar PDF

> Background

Menú de contenidos

What are the most important needs and challenges your organisation is currently facing? How can your organisation be improved to benefit its learners? Please illustrate your answers with concrete examples. *

3968

Estas necesidades y retos han de estar claramente descritas y justificadas, y deben dirigirse al beneficio del alumnado. A estas necesidades y retos habrá de referirse de nuevo cuando describa los Objetivos de su Plan Erasmus, pues cada objetivo irá vinculado a algún reto concreto. Debe ser una exposición detallada, razonada y justificada con ejemplos.

Past Participation

Action Type	As Applicant		As Partner or Consortium Member	
	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
No past participation has been found for Organisation ID: E10213555				

El sistema busca proyectos vinculados a su OID, y los añadirá si los hubiese.

Inicio > Detalle de la solicitud

Welcome
Laura Fernández Castrillo

Detalle de la solicitud

Enviar PDF

Menú de contenidos

	AS Applicant	AS Partner or Consortium Member		
Action Type	Number of project applications	Number of granted projects	Number of project applications	Number of granted projects
No past participation has been found for Organisation ID: E10213555				

Strategic Documents

Los **Documentos estratégicos** no son obligatorios, pero sí son recomendables para instituciones que tengan incluido en su Plan de trabajo algún documento relativo a su **Estrategia de internacionalización**, o que lo redacten ahora. **IMPORTANTE:** no se trata de dar respuestas más amplias a las preguntas del formulario. Si incluye documentos estratégicos, ha de justificar su contenido en sus respuestas del Plan Erasmus.



Detalle de la solicitud ?

Erasmus Plan: Objectives

Menú de contenidos

Introduction

What is an Erasmus Plan?

The Programme's Key Action 1 provides learning mobility opportunities to individuals and supports the development of education institutions and other organisations involved in lifelong learning in Europe.

The funding your organisation receives from the Programme should contribute to both of these objectives. It means that by organising mobility activities for your participants, you should also work on broader objectives of your organisation. To achieve that, in the following sections we ask you to develop an 'Erasmus Plan': a plan that links mobility activities with your organisation's needs and objectives.

Your Erasmus Plan should answer one key question: how are you going to use the Programme's Key Action 1 funding to benefit your organisation and all of its staff and learners, whether they take part in mobility activities or not.

The Erasmus Plan is composed of three parts: objectives, activities and planning for management and resources. You will also be asked to subscribe to a set of Erasmus quality standards that define a common set of guidelines for organisations taking part in the programme across Europe.

What is a good Erasmus Plan?

The most important thing to consider is that your Erasmus Plan should be coherent and appropriate for your organisation, its experience and its ambition. The application must be an original proposal, written by your organisation and specifically for your organisation. When answering questions and defining objectives, you should be as concrete as possible and you should refer to your other answers, in particular those in the 'Background' section where you have described the needs and challenges you want to tackle in your organisation. If you have attached any strategic documents to your application, you should also refer to them in your answers. Do not hesitate to repeat an important piece of information if you think it will help the assessors understand your plans and objectives.

Your Erasmus accreditation application should be a result of joint work in your organisation. Your answers should be a result of a discussion with relevant colleagues and managers. If you find the application too difficult, you can consider reducing the number of objectives and participants that you are proposing. Erasmus accreditation is designed to allow organisations to learn and develop over time. Taking a gradual approach to your participation in the Programme will not reduce your chances of being successful.

How long is the Erasmus accreditation valid?

If your application is approved, your organisation's Erasmus accreditation will stay valid at least until the end of the current programming period in 2027, under the condition that your organisation keeps fulfilling the obligations defined in the Call for Erasmus accreditation.

Enviar PDF

Detalle de la solicitud ?

Enviar

PDF

Erasmus Plan: Objectives

Menú de contenidos

Please list your objectives below.

Objective 1 ✖

Los objetivos tienen que ser realistas y adecuados, coherentes con las necesidades y retos expuestos anteriormente.
Proponer objetivos muy ambiciosos no mejorará la calificación de la solicitud.

Title

Aluda al contenido de sus Documentos estratégicos, si los adjunta

168

What do you want to achieve?

Explanation

How is this objective linked with the needs and challenges you have explained in the section 'Background'?

Vínculo con necesidades y retos

982

Timing

When do you expect to see results for this objective?

2

499

Measuring progress

How are you going to track and evaluate your progress on this objective?

Rúbricas

992

Detalle de la solicitud

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> Erasmus Plan: Objectives

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Explanation

How is this objective linked with the needs and challenges you have explained in the section 'Background'?

1000

Timing

When do you expect to see results for this objective?

500

Measuring progress

How are you going to track and evaluate your progress on this objective?

1000

Se pueden añadir hasta 10 objetivos (recuerde que han de ser realistas)

+ Add objective

Who were the persons involved in defining your Erasmus Plan objectives? What kind of discussions or preparation took place? *

2000

Descripción del equipo de trabajo, método y preparación



Erasmus Plan: Activities

In this section you are asked to propose a broad planning for activities you want to organise and participants you want to support with the Programme funds.

The targets you propose here are not binding for your organisation, nor for the National Agency because the final number of implemented activities may depend on various factors, including availability of funding.

Your proposed targets will be assessed based on how realistic and appropriate they are for your organisation's size, experience and Erasmus Plan objectives. The experts assessing your application may recommend revised targets, in order to stay realistic and proportional to the overall availability of funding.

How many participants would you like to support with Programme funds? Please propose an estimation for at least two years.

Year	Estimated number of learners	Estimated number of staff	Action
Year 1	<input type="text" value="15"/> *	<input type="text" value="3"/> *	Delete
Year 2	<input type="text" value="20"/> *	<input type="text" value="3"/> *	Delete

El formulario permite una previsión de hasta 5 años.

+ Add year

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> Erasmus Plan: Activities

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+ Add year

Please briefly explain how did you make your estimations for the number of staff and learner participants per year. *

2000

Se trata de una estimación, no son datos vinculantes

Why do you think that your estimations for the number of staff and learner participants per year are realistic and appropriate (considering your organisation's experience, size and Erasmus Plan objectives)? *

3000

What profiles of staff and learners do you plan to involve? Please explain the reasons for your choices in relation to your objectives. *

3000

Esencial para demostrar la coherencia de las movilidades previstas con los retos y objetivos.

Detalle de la solicitud

Los estándares de calidad Erasmus que aquí se suscriben serán objeto de desarrollo en el siguiente bloque (Gestión).

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Menú de contenidos

> Erasmus quality standards

Organisations implementing mobility activities must adhere to a common set of Erasmus quality standards. The standards exist to ensure good mobility experience and learning outcomes for all participants, and to make sure that all organisations receiving the Programme's funding are contributing to its objectives. In a mobility consortium, Erasmus quality standards apply to activities implemented by all beneficiary organisations: the coordinator and the consortium members.

The Erasmus quality standards are part of the call for Erasmus accreditations. They are also presented below so you can read and easily access them again while writing your application. Where needed, appropriate application of Erasmus quality standards in the national context will be further interpreted by the relevant National Agency.

Please carefully read the Erasmus quality standards presented below and confirm your agreement.

I. Basic principles

- **Inclusion and diversity:** the beneficiary organisations must respect the principles of inclusion and diversity in all aspects of their activities. The beneficiary organisations must ensure fair and equal conditions for all participants.

Whenever possible, the beneficiary organisations should actively engage and involve participants with fewer opportunities in their activities. The beneficiary organisations should make maximum use of the tools and funding provided by the Programme for this purpose.

- **Environmental sustainability and responsibility:** the beneficiary organisations must promote environmentally sustainable and responsible behaviour among their participants. The beneficiary organisations should make maximum use of the funding provided by the Programme to support sustainable means of travel.
- **Digital education – including virtual cooperation, virtual mobility and blended mobility:** the beneficiary organisations should use digital tools and learning methods to complement their physical mobility activities, and to improve the cooperation with partner organisations. The beneficiary organisations should make maximum use of the digital tools, online platforms, and other opportunities provided by the Programme for this purpose.
- **Active participation in the network of Erasmus organisations:** one of the objectives of the Programme is to support the development of the European Education Area. Beneficiary organisations should seek to become active members of the Erasmus network, for example by hosting participants from other countries, or by taking part in exchanges of good practices and other contact activities organised by the National Agencies or other organisations. Experienced organisations should share their knowledge with other organisations that have less experience in the Programme by providing advice, mentorship or other support. Where relevant, beneficiary organisations should encourage their participants to take part in alumni activities and networks.

II. Good management of mobility activities

Detalle de la solicitud

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Menú de contenidos

> Erasmus quality standards

...ation of learning outcomes, learning outcomes and other benefits for the participants should be systematically translated. Results of the evaluation should be analysed and used to improve future activities.

- **Recognition of learning outcomes:** formal, informal and non-formal learning outcomes and other results achieved by the participants in mobility activities must be appropriately recognised at their sending organisation. Available European and national instruments should be used for recognition whenever possible.

IV. Sharing results and knowledge about the programme

- **Sharing results within the organisation:** beneficiary organisations should make their participation in the Programme widely known within the organisation and create opportunities for participants to share their mobility experience with their peers. In case of mobility consortia, the sharing should take place in the whole consortium.
- **Sharing results with other organisations and the public:** beneficiary organisations should share the results of their activities with other organisations and the public.
- **Publicly acknowledging European Union funding:** beneficiary organisations should make their participation in the Programme known in their community and in the wider public. Beneficiary organisation also must inform all participants about the source of their grant.

Subscribing to Erasmus Quality Standards

To apply for Erasmus accreditation, your organisation must subscribe to the Erasmus quality standards and accept to be evaluated based on those standards. Since the Erasmus accreditation is valid for the whole period of the future Programme, your organisation's performance in maintaining the Erasmus quality standards will also influence how much funding you may receive in subsequent years.

Please read the following statements carefully and confirm your agreement:

- I have read and understood the above Erasmus quality standards
- I understand and agree that Erasmus quality standards will be used as part of the criteria for evaluation of the activities implemented under this accreditation
- I understand and agree that the results of the evaluation based on these standards will form a part of criteria for decision on any subsequent grants under this accreditation

Plan Erasmus: Gestión

En esta sección, debe explicar cómo planea llevar a cabo la gestión de las actividades de movilidad de la acción KA1 dentro de su organización para asegurarse de que su implementación tenga éxito.

Lea los estándares de calidad Erasmus explicados en la sección anterior y débatalos con sus colegas y la dirección. Sus respuestas en esta sección deben mostrar que su organización ha evaluado los recursos y el personal necesarios para implementar las actividades planificadas de acuerdo con los estándares establecidos.

Estándares de calidad Parte I: Principios básicos

Estándares de calidad Parte II: Buena gestión de las actividades de movilidad

Estándares de calidad Parte III: Proporcionar calidad y apoyo a los participantes.

Estándares de calidad Parte IV: Compartir los resultados y los conocimientos sobre el programa



Detalle de la solicitud ?

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> Erasmus Plan: Management

Menú de contenidos

What will your organisation do to contribute to the basic principles of the Erasmus accreditation described in the Erasmus quality standards?

i. Inclusion *

1000

Cómo se va a contribuir desde la organización a incluir los estándares de calidad en el proyecto.

ii. Environmental sustainability and responsibility *

1000

iii. Digital education *

1000

iv. Active participation in the network of Erasmus organisations *

1000

Erasmus Plan: Management

Quality Standards Part II: Good management of mobility activities

How are the mobility activities under the Erasmus accreditation going to be coordinated and supervised in your organisation?

- How did you decide who will be your organisation's Erasmus coordinator?
- Who will be responsible for monitoring and ensuring that the Erasmus quality standards are being respected?
- How is your organisation's management going to be involved in the implementation of mobility activities under the Erasmus accreditation?

Cómo se va a realizar la gestión de las movilidades, cómo van a ser coordinadas y supervisadas, el papel del coordinador, cómo se va a asegurar que se cumplen e implementan los estándares de calidad, cómo se asegura la realización de las actividades en caso de cambio del Equipo Directivo, o cómo se van a integrar los resultados de aprendizaje de las movilidades en el trabajo diario de la organización.

What will you do to integrate the results of implemented mobility activities in your organisation's regular work? *

x

Detalle de la solicitud

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> Erasmus Plan: Management

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Quality Standards Part III: Providing quality and support to the participants

Please describe how you plan to divide the tasks for implementation of planned activities.

- Apart from the Erasmus coordinator and other persons listed as associated persons in this application, what other people will be involved and how?
- Who will be responsible for the different implementation tasks (such as finances, practical arrangements, preparation and monitoring of participants, content of the activities, or communication with partner organisations)?

Equipo Erasmus: división de tareas para la realización de actividades, quiénes lo componen y qué funciones tiene cada uno,

3000

Quality Standards Part IV: Sharing results and knowledge about the programme

What will your organisation do to share the results of its activities and knowledge about the programme?

- To share results within your organisation *

Cómo se van a compartir los resultados de las actividades, dentro y fuera de la organización y cómo se va a dar a conocer la financiación por parte de la UE.

1000

Anexos

The maximum number of all attachments is 10. The maximum size of one file is 15 MB and the maximum total size of all attachments is 100 MB.

Declaración responsable

Descargue la Declaración Responsable e imprímala. Una vez firmada por el representante legal, adjúntela aquí. [Descargue la Declaración Responsable](#)

Nombre de archivo	Tamaño del archivo (kB)
Tamaño total (kB)	0

[+ Añadir declaración responsable](#)

Otros documentos

Please attach any other relevant documents. The organisation chart and other strategic documents referred to in the section 'Background' should be uploaded here. Please use clear file names.

Nombre de archivo	Tamaño del archivo (kB)
-------------------	-------------------------

> Lista de comprobación

Antes de enviar el formulario de solicitud a la Agencia Nacional, asegúrese de los siguientes aspectos:

- It fulfills all of the criteria defined in the Rules of application for Erasmus accreditations.
- Se han cumplimentado todos los datos relevantes del formulario.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently the selected National Agency is: ES01 - Servicio Español para la Internacionalización de la Educación (SEPIE)

Los documentos que demuestran el estatus legal del solicitante deben ser cargados en el Sistema de Registro de Organizaciones, aquí: [Sistema de Registro de Organizaciones](#)

Protection of Personal Data

Please read our [privacy statement](#) to understand how we process and protect your personal data

Detalle de la solicitud ?

Registrado

100%

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- ✓ Erasmus Plan: Activities i
- ✓ Erasmus quality standards i
- ✓ Erasmus Plan: Management i
- ✓ Anexos 1 i
- ✓ Lista de comprobación i

Lista de comprobación

Antes de enviar el formulario de solicitud a la Agencia Nacional, asegúrese de los siguientes aspectos:

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Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#)

Detalle de la solicitud 

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- ✓ Erasmus quality standards 
- ✓ Erasmus Plan: Management 
- ✓ Anexos 1 
- ✓ Lista de comprobación** 
- Compartir 
- Histórico 

Lista de comprobación

- Se han cumplimentado todos los datos relevantes del formulario.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently the selected National Agency is: ES01 - Servicio de Organización de la Educación Superior

Los documentos de la Organización de la Educación Superior se encuentran en el Sistema de Registro de Organizaciones, aquí: Sistema de Registro de Organizaciones

Enviado con éxito

Su formulario se ha enviado con éxito

ID del formulario KA120-ADU-63CE374D

ID del envío 1279266

Fecha de envío (hora de Bruselas, Bélgica) 2021-09-10 13:30:21

 Ok

Protection of personal data

Please read the following information carefully

Detalle de la solicitud ?

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ID del formulario : KA120-ADU-63CE374D

Solicitante : Escolar y Adultos 2020 (E10213555 - España)

Programa : Erasmus+ - Convocatoria : 2021- Ronda : Primera ronda - Acción clave : KA1 - Tipo de acción : KA120-ADU - Acreditación Erasmus de Educación para Personas Adultas

39 días de plazo!

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Compartir

ActiEditable By	ID	Última modificación electrónico	Correo electrónico	Apellidos	Nombre	OID	Nombre legal de la organización	Nivel de permiso	Compartido por	Comentario	Acciones
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Su dirección de correo electrónico se incluirá en la notificación de que la solicitud se ha compartido

Guardar cambios

Compartir con una nueva persona

Compartir con una persona asociada

Compartir de mi lista de contactos

Application details ?

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Checklist

Sharing

Submission History

Submission History

Submission History

Version	Submission time (Brussels time)	Submitted by	Submission ID	Submission status
1	10/09/2021 13:30:21	Fernández Castrillo Laura	1279266	Registered

¡Gracias por su atención!

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