

Proyectos de movilidad de corta duración en el ámbito de la Educación de Personas Adultas (KA122-ADU)

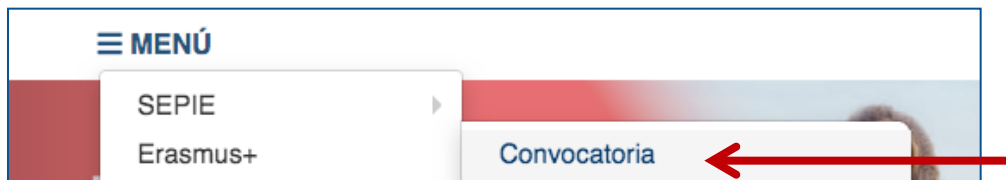
¿Qué son los proyectos de movilidad KA122?

Son la vía que tienen las **instituciones no acreditadas** para organizar distintas actividades de **movilidad de alumnado y personal**, dentro de la Acción Clave 1 del programa **Erasmus+ 2021-2027**.

Organizaciones elegibles: solo no acreditados

- **Organizaciones proveedoras de educación** de personas adultas formal, informal y no formal.
- **Autoridades públicas locales y regionales, organismos de coordinación** y otras organizaciones con un papel en el ámbito de la educación de personas adultas.

Se puede consultar en www.sepie.es



Objetivos y Principios

Objetivos

Mejora de las organizaciones de educación de personas adultas a través de las oportunidades de movilidad de estudiantes, profesorado y otro personal:

- Promoviendo la **dimensión europea** del aprendizaje.
- **Incrementando la calidad de la educación** de personas adultas.
- Ampliando y **diversificando la oferta de educación** de personas adultas.

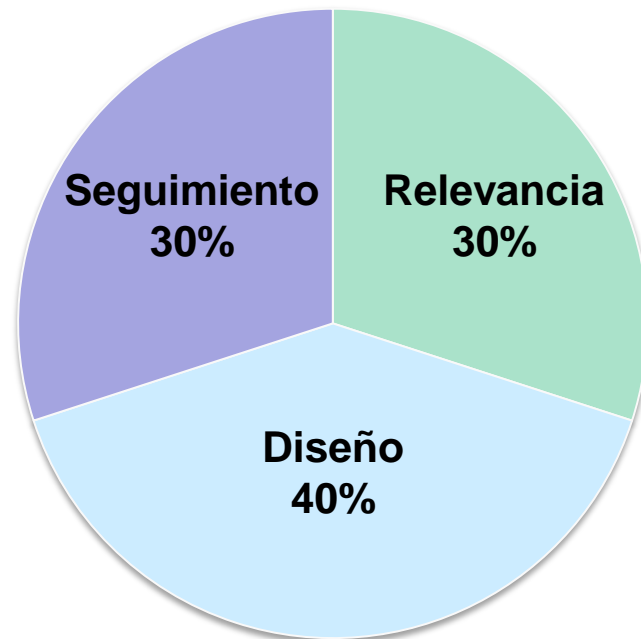
Principios

- **Inclusión** y diversidad.
- Prácticas **ambientalmente sostenibles** y responsables.
- **Educación digital**.
- Participación en la **vida democrática**.
- Desarrollo de **competencias clave**.

Criterios de concesión

Mínimos:

- 60 puntos totales
- Mitad en cada apartado



Criterios de concesión

- **Relevancia** (30 puntos): perfil del solicitante, organizaciones noveles, movilidades de larga duración, participantes con menos oportunidades.
- **Calidad del diseño del proyecto** (40 puntos): coherencia necesidades-objetivos-actividades, plan de trabajo, prácticas ambientalmente sostenibles, herramienta digitales (eTwinning).
- **Calidad del seguimiento** (30 puntos): integración de resultados, evaluación de resultados, comunicación.

Criterios de admisibilidad

- 1 solicitud por ronda enviada a la AN del país.
- Plazo: **11 de mayo a las 12:00** (hora de Bruselas)
- Fecha de comienzo: entre el 1 de septiembre y el 31 de diciembre.
- **Duración** del proyecto: de **6 a 18 meses**.
- Nº de solicitudes: 1 por convocatoria y máximo 3 subvenciones en 5 años.
- Nº de participantes en las movilidades: **30 como máximo** (alumnado/ docentes/ otro personal). Aparte: acompañantes y participantes en visitas preparatorias.

El formulario de solicitud KA122 ADU

Apartados del formulario de solicitud KA122 ADU

1. Contexto

2. Organizaciones participantes: OID

- Organización solicitante
- Organizaciones de acogida

3. Descripción general de la organización

- Experiencia previa en Erasmus +

4. Objetivos del proyecto

5. Actividades

- Descripción
- Apoyo organizativo
- Apoyo individual
- Viaje
- ...

5. Actividades

- ...
- Visitas preparatorias
- Apoyo a la inclusión
- Costes excepcionales

6. Estándares de calidad

7. Seguimiento

8. Resumen del proyecto

9. Anexos (declaración responsable)

10. Lista de comprobación

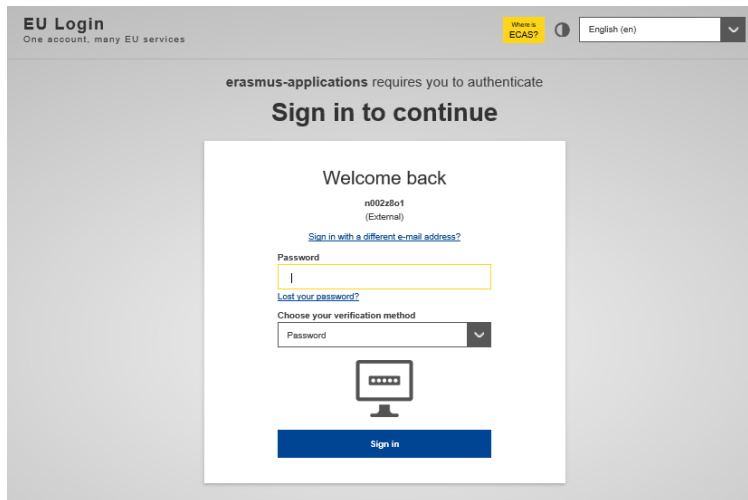
11. Compartir

12. Historial

Formulario KA122 ADU

Acceso al formulario de solicitud:

<https://webgate.ec.europa.eu/app-forms/af-ui-opportunities/#/erasmus-plus>



The screenshot shows the 'EU Login' interface. At the top, it says 'EU Login' and 'One account, many EU services'. There is a language selector set to 'English (en)'. The main heading is 'erasmus-applications requires you to authenticate' followed by 'Sign in to continue'. Below this, a white box contains the text 'Welcome back' and the user identifier 'n002z8o1 (External)'. There is a link to 'Sign in with a different e-mail address?'. The 'Password' field is empty. Below the password field is a 'Choose your verification method' dropdown menu currently set to 'Password'. There is a computer icon with a password field on the screen. At the bottom of the white box is a blue 'Sign in' button.

Formulario KA122 ADU

Sistema de Registro de Organizaciones | Instrucciones de los formularios | Guía del programa | Aviso legal | Preguntas frecuentes | Contacto



Comisión Europea

Formularios Erasmus+

español ES

Beatriz TOURON (beatriz.touron@sepie.es)

Oportunidades

Mis solicitudes

Bienvenido al portal de Formularios Erasmus+. Este portal le permite solicitar acciones apoyadas por el Programa Erasmus+ y gestionadas por las Agencias Nacionales Erasmus+. A continuación encontrará los formularios de solicitud que están abiertos actualmente, así como los plazos de solicitud.

Antes de comenzar su solicitud, compruebe que su organización dispone de un único ID de la organización, como requisito para participar en acciones de Erasmus+ gestionadas por las agencias nacionales. Puede buscar su ID de la organización o registrar una nueva organización usando la plataforma Erasmus+ and European Solidarity Corps: <https://webgate.ec.europa.eu/erasmus-esc/organisation-registration>

Si está interesado/a en solicitar acciones de Erasmus+ gestionadas por la Agencia Ejecutiva en el ámbito Educativo, Audiovisual y Cultural, visite su página web: <https://eacea.ec.europa.eu/homepage>

Ámbitos de oportunidad



Educación Superior



Educación Escolar



Formación Profesional



Educación de Personas Adultas



Juventud

Formulario KA122 ADU

Home > Open Calls

Welcome  **Marcos García García** 

Open Calls - Adult Education



ADULT EDUCATION

KA121-ADU

Accredited projects for mobility of learners and staff in adult education

This action supports adult education providers and other organisations active in the field of adult education that want to organise learning mobility activities for adult education staff. Applicant organisations must hold a valid Erasmus accreditation in the field of adult education.



Deadline : 11-05-2021 12:00:00 (Brussels time)
Remaining days : 26

Apply

KA122-ADU

Short-term projects for mobility of learners and staff in adult education

This action supports adult education providers and other organisations active in the field of adult education that want to organise learning mobility activities for adult education staff.



Deadline : 11-05-2021 12:00:00 (Brussels time)
Remaining days : 26

Apply

KA210-ADU

KA220-ADU

Cooperation partnerships in adult education

Formulario KA122 ADU

Application details

Submit PDF Download Form Translations

Form ID : KA122-ADU-A466CF5D

Programme : Erasmus+ - Call : 2021- Round : Round 1 - Key action : KA1 - Action type : KA122-ADU - Short-term projects for mobility of learners and staff in adult education

22 days left

DRAFT

Draft

Content menu

- Context
- Participating Organisations
- Background
- Project objectives
- Activities
- Quality Standards
- Follow-up
- Project Summary
- Annexes
- Checklist
- Sharing
- History

Context

Welcome to the application form for a Key Action 1 mobility project in Adult Education

Please verify that your organisation is eligible for the field you have chosen. If you are not certain which field you can apply for, you should contact your National Agency for advice.

Field

Adult Education

Project Title *

Project Title in English *

Project Start Date (dd/mm/yyyy) *

01/09/2021

Project total Duration (Months) *

Project End Date (dd/mm/yyyy)

National Agency of the Applicant Organisation *

Language used to fill in the form *

For the list and contact information of Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

PROTECTION OF PERSONAL DATA

Formulario KA122 ADU

Application details

 Submit  PDF  Download Form Translations

Form ID : KA122-ADU-A466CF5D























Programme : Erasmus+ - Call : 2021 - Round : Round 1 - Key action : KA1 - Action type : KA122-ADU - Short-term projects for mobility of learners and staff in adult education

22 days left

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Context

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Please verify that your organisation is eligible for the field you have chosen. If you are not certain which field you can apply for, you should contact your National Agency for advice.

Field

Adult Education

Project Title *

Project Title in English *

Project Start Date (dd/mm/yyyy) *


01/09/2021

Project total Duration (Months) *

Project End Date (dd/mm/yyyy)

National Agency of the Applicant Organisation *

Language used to fill in the form *

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PROTECTION OF PERSONAL DATA

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Annexes 0

Checklist

Context

Project Title *

Escriba el título de su proyecto.

167

Project Title in English *

Escriba el título de su proyecto en inglés.

157

Project Start Date (dd/mm/yyyy) *

01/09/2021

Project total Duration (Months) *

15

Project End Date (dd/mm/yyyy)

01/12/2022

National Agency of the Applicant Organisation *

ES01 - Servicio Español para la Internacionalización de la Educación (SEPIE)

Language used to fill in the form *

Spanish



For the list and contact information of Erasmus+ National Agencies, please consult the following page:

<https://ec.europa.eu/programmes/erasmus-plus/contact>

Duración del proyecto:
entre 6 y 18 meses

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- ✘ Checklist i

Context

Project Title * 167

Escriba el título de su proyecto.

Project Title in English * 157

Escriba el título de su proyecto en inglés.

Project Start Date (dd/mm/yyyy) *

01/09/2021 📅

Project total Duration (Months) *

15 ⌵

Project End Date (dd/mm/yyyy)

01/12/2022 📅

National Agency of the Applicant Organisation *

ES01 - Servicio Español para la Internacionalización de la Educación (SEPIE) ⌵

Language used to fill in the form *

Spanish ⌵

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<https://ec.europa.eu/programmes/erasmus-plus/contact>

Formulario KA122 ADU

Application details

Submit PDF Download Form Translations

Form ID : KA122-ADU-A466CF5D

Applicant : Escolar y Adultos 2020 (E10213555 - Spain)
Programme : Erasmus+ - Call : 2021-Round - Round 1 - Key action : KA1 - Action type : KA122-ADU - Short-term projects for mobility of learners and staff

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Participating Organisations

Los botones permiten eliminar, actualizar o consultar la información asociada al OID

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your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the PIC number. If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant organisation

Organisation ID	Legal name	Country	Actions
E10213555	Escolar y Adultos 2020	Spain	  

The hosting partner organisations are organisations who will host the participants in your activities. To edit the details of a hosting organisation use the options button on the right side of the table. You can use an Organisation ID to fill in all the information instantly, or you can provide the needed information manually.

Hosting Organisations

+ Add Hosting Organisation with OID + Add Hosting Organisation without OID

My organisation plans to work with other supporting organisations that are not going to host our participants, but are going to help with the implementation of activities.

Formulario KA122 ADU

Application details

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Form ID : KA122-ADU-A466CF5D

Applicant : Escolar y Adultos 2020 (E10213555 - Spain)
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22 days left!

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Participating Organisations

To complete this section, you will need your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the Participant Identification Code (PIC) as unique identifier for actions managed by the Erasmus+ National Agencies.
If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you must not register your organisation again. Follow this link to find the OID that has been assigned to your PIC: Organisation Registration System
You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant organisation

Organisation ID	Legal name	Country	Actions
<input type="text" value="E10213555"/>	<input type="text" value="Escolar y Adultos 2020"/>	<input type="text" value="Spain"/>	<input type="button" value="x"/> <input type="button" value="refresh"/> <input type="button" value="eye"/>

The hosting partner organisations are organisations who will host the participants in your activities. To edit the details of a hosting organisation use the options button on the right side of the table. You can use an Organisation ID to fill in all the information instantly, or you can provide the needed information manually.

Hosting Organisations

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="+ Add Hosting Organisation with OID"/>	<input type="button" value="+ Add Hosting Organisation without OID"/>
----------------------	----------------------	----------------------	----------------------	--	---

My organisation plans to work with other supporting organisations that

Se pueden añadir instituciones de acogida con y sin OID

Formulario KA122 ADU

Application details

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Form ID : KA122-ADU-A466CF5D

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You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant organisation

Organisation
E1021355

Seleccione esta opción si planea trabajar con instituciones sin que estas acojan ninguna de sus actividades de movilidad (p.e. eTwinning)

Actions
✕ ↺ ↻

The hosting

Hosting

... all the information instantly, or you can provide the needed information manually.

+ Add Hosting Organisation with OID + Add Hosting Organisation without OID

My organisation plans to work with other supporting organisations that are not going to host our participants, but are going to help with the implementation of activities.

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Filter Expand all

- ✓ Participating Organisations
 - ✓ Escolar y Adultos 2020 (E10213555)
 - ✓ Associated persons
 - ✓ Pérez Julia
 - ✓ García María
 - ✓ Hosting Organisations
 - ✓ Gymnasium Deutschland

Participating Organisations

To complete this section, you will need your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the Participant Identification Code (PIC) as unique identifier for actions managed by the Erasmus+ National Agencies.

If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you must not register your organisation again. Follow this link to find the OID that has been assigned to your PIC: [Organisation Registration System](#)

You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant organisation

Organisation ID	Legal name	Country	Actions
<input type="text" value="E10213555"/>	<input type="text" value="Escolar y Adultos 2020"/>	<input type="text" value="Spain"/>	<input type="button" value="✗"/> <input type="button" value="↺"/> <input type="button" value="👁"/>

The hosting partner organisations are organisations who will host the participants in your activities. To edit the details of a hosting organisation use the options button on the right side of the table. You can use an Organisation ID to fill in all the information instantly, or you can provide the needed information manually.

Hosting Organisations

Organisation ID	Legal name	Country	Actions
<input type="text" value="No OID"/>	<input type="text" value="Gymnasium Deutschland"/>	<input type="text" value="Germany"/>	<input type="button" value="✗"/> <input type="button" value="👁"/>

My organisation plans to work with other supporting organisations that are not going to host our participants, but are going to help with the implementation of activities.

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- ✗ Checklist i

Participating Organisations

If needed, one person can have more than one role name at least two different persons to make sure...

Please note that information related to Associated

Associated persons : Escolar y Adultos 2020 (E10213555)

Last name	First name	Email address	Legal representative	Contact person for Online language support	Primary contact person	Actions
Pérez	Julia	julia.perez@correo.es		✓	✓	✗ 
García	María	maria.garcia@correo.es	✓			✗ 

🔍 Search on my contact list

Marque una persona como contacto principal y una como contacto para el Apoyo Lingüístico (puede ser la misma)

Además del RL debe incluir, al menos, a otra persona asociada a su organización

Formulario KA122 ADU

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- ✗ Follow-up i
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- ✗ Annexes i 0
- ✗ Checklist i

Participating Organisations

If needed, one person can have more than one role. For example, a legal representative can also be the primary contact person. However, you need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available.

Please note that information related to Associated Persons will automatically transferred to your National Agency but not available in PDF.

Associated persons : Escolar y Adultos 2020 (E10213555)

Last name	First name	Email address	Legal representative	Contact person for Online language support	Primary contact person	Actions
Pérez	Julia	julia.perez@correo.es		✓	✓	✗
García	María	maria.garcia@correo✓				✗

+ Add an associated person

🔍 Search on my contact list

Pulse aquí para añadir más personas asociadas

Formulario KA122 ADU

Background

Proporcione en este apartado información concreta sobre su institución:

- Programas educativos.
- Perfil de los estudiantes.
- Años de experiencia en educación de personas adultas.

Please briefly present your organisation.

i. What are your organisation's main activities? *

894

Describe aquí los programas de enseñanza que ofrece su institución con relación al ámbito de la solicitud.

ii. What are your organisation's activities in the field of this application? *

790

Describe aquí los programas educativos que ofrece su institución, además de las enseñanzas regladas (programas de diversificación, bilingüismo/plurilingüismo, relacionado con la sostenibilidad ambiental, etc.).

iii. What profiles and ages of learners are concerned by your work? *

810

Describe el perfil y la edad de los estudiantes de su institución, con especial atención a aquellos con menos oportunidades, con necesidades educativas especiales y/o en riesgo de exclusión.

iv. How many years of experience does your organisation have work in the field of this application? *

10

Formulario KA122 ADU

Objetivos planificados

What are the most important needs and challenges your organisation is currently facing? How can your organisation be improved to benefit its learners? Please illustrate your answers with concrete examples. *

3870

Describe las necesidades de su centro y cómo espera que sea el efecto del proyecto con relación a ellas. Añada ejemplos concretos.

Please define the objectives your organisation wants to achieve by implementing this Key Action 1 mobility project. Your objectives should be concrete, realistic, and should represent a real benefit for your organisation and its learners.

Objetivo 1 ✖

Los **objetivos** deben ser realistas y coherentes con las necesidades de la institución.
Proponer objetivos muy ambiciosos no mejorará la calificación de la solicitud.

Título del objetivo. *

180

Describe la relación entre este objetivo y las necesidades expuestas con anterioridad. *

914

Measuring success

How are you going to evaluate if the objective has been reached?

Describe cómo planea evaluar el desarrollo y logro de este objetivo. *

932

Formulario KA122 ADU

Objetivos planificados

Explanation 914 *
How is this objective linked with the needs and challenges you have described in the previous question?
Describe la relación entre este objetivo y las necesidades expuestas con anterioridad.

Measuring success 932 *
How are you going to evaluate if the objective has been reached?
Describe cómo planea evaluar el desarrollo y logro de este objetivo.

Máximo 5 objetivos → **+ Añadir objetivo**

What topics are you going to work on in your project? *

- Active ageing
- Awareness about the European Union
- Bridging intercultural, intergenerational and social divide
- Career guidance
- Cooperation between educational institutions and business
- Creating new, innovative or joint curricula or courses
- Creativity, arts and culture

Seleccione entre 1 y 3 temas que se trabajarán durante el proyecto

Formulario KA122 ADU

Application details

Submit

PDF

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Activities



Filter

Expand all

Activities

Summary of participant profiles

Activity Type Label

Descripción

Organisational Support

Individual Support

Travel

Linguistic Support

Preparatory visits

Inclusion Support

Exceptional Costs

+ Añadir una actividad

Activities

Activity type

Organisational support

Individual support for participants

Stand

Para cada actividad se deben rellenar todos estos campos (incluso si el valor es "0").

Formulario KA122 ADU

CA122-ADU-3FEE2BF7

Erasmus+ - Call : 2021- Round 1 - Round 1 - Key action : KA1 - Action type : KA122-ADU - Short-term projects for mobility of learners and staff in adult education

26 days left!

DRAFT
Draft

Activities

Activities

Activity type	Number of participants	Duración media (en días)	Number of accompanying persons	Average duration for accompanying pe
<div style="border: 1px solid red; border-radius: 15px; padding: 5px;"> <p>Seleccionar una actividad</p> <ul style="list-style-type: none"> Seleccionar una actividad Courses and training Group mobility of adult learners Hosting teachers and educators in training Individual learning mobility of adult learners Invited experts Job-shadowing Teaching or training assignments </div>				

+ Añadir una actividad

Permite añadir más tipos de actividades. Los tipos no pueden repetirse: si se desean más movilidades del mismo tipo se añaden en el apartado de grupos de participantes (siguiente paso)

Activities

Activity type	Organisational support	Preparatory vi

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Filter Expand all

- Activities
 - Summary of participant profiles
 - Group mobility of adult learners**
 - Description
 - Organisational Support
 - Individual Support
 - Travel
 - Preparatory visits
 - Inclusion Support
 - Exceptional Costs

Activities

Please select the activities from the table below by clicking on their name.

Activity type	Number of participants	Duración media (en días)	Number of accompanying persons
Group mobility of adult learners			

+ Añadir una actividad

Activities

Activity type	Organisational support	Individual support for participants	Standard Travel	Course fees	Linguistic su
Group mobility of adult learners					

Seleccionamos esta opción para introducir los datos del grupo de participantes.

Formulario KA122 ADU

Activities

Group mobility of adult learners

In this part you should create a list of participants and activities, as long as you continue working towards the purpose of this section is to calculate a 'mobility flow'. A mobility flow is a participant or group of participants, a destination country, a duration of travel, different duration of stay, and a number of accompanying persons. The information that you provide in this table will be automatically saved and you can return back to this table at any point in case you want to change the data or separate a mobility flow into two.

Lista desplegable según los datos añadidos en "Organizaciones participantes".

Group mobility of adult learners

Mobility flow ID	Hosting organisation	Destination country	Number of participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons
GRP-01	<input type="text" value=""/>	France	<input type="text" value="6"/>	<input type="text" value="5"/>	<input type="text" value="1"/>	<input type="text" value=""/>
			6	5	1	

Introducir número de participantes, días de duración y si habrá docentes acompañantes.

+ Add

Añadir movilidades del mismo tipo

Formulario KA122 ADU

Activities

Group mobility of adult learners

In this part you should create a list of participants.

The proposed planning should give a realistic picture of the activity as long as you continue working towards the objectives.

The purpose of this section is to calculate the 'mobility flow'. A mobility flow is a participant or a group of participants with the same distance or mode of travel, different duration, Digital Erasmus, etc.) then you should split that mobility flow into two or more separate ones to be able to specify the differences. It is not possible to have the same destination.

The information that you provide in this table will be automatically copied in the budget details. You can come back to this table at any point in case you want to change the data or separate a mobility flow.

Marque **Digital Erasmus** si la actividad utilizará entornos de aprendizaje virtuales.

Marque **Green travel** si va a utilizar un medio de transporte ecológico.

Group mobility of adult learners

Mobility flow ID	Participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons (in days)	Digital Erasmus	Green travel	Acciones
GRP-01	6	5	1	5	<input type="checkbox"/>	<input type="checkbox"/>	<div style="border: 1px solid red; padding: 2px;">Delete</div> <div style="border: 1px solid red; padding: 2px;">Go to ▾</div> <ul style="list-style-type: none"> Organisational Support Individual Support Travel Preparatory visits Inclusion Support Exceptional Costs
	6	5	1	5			

Go to permite acceder al resto de apartados de la actividad.

Formulario KA122 ADU

Activities

Description (Group mobility of adult learners)

Please provide some basic information about your plans for this type of activities (Group mobility of adult learners).

If you plan to organise more than one activity of this type, your answers should cover all of the planned activities.

Please briefly describe the content of the activities you plan to organise. *

Describe de manera clara en qué consisten las actividades que desean realizar.
No olvide referirse a la conexión de esta actividad con las necesidades del centro.

Please define the expected results of the planned activities.

i. What benefits are the planned activities going to bring to the involved participants? What are they going to learn? *

Describe el impacto o efecto esperado de las actividades en los participantes ¿Qué van a aprender? ¿En qué mejorarán?

ii. To which project objectives will the planned activities contribute? *

Objective 1 : Descripción de objetivo 1

iii. How are the planned activities going contribute to these project objectives? *

Describe cómo esta actividad le ayudará a conseguir el objetivo o los objetivos del proyecto que ha indicado en el apartado anterior.

iv. How will you evaluate if the expected benefits for participants and other results have been achieved? *

Describe cómo evaluará que la actividad ha tenido el impacto esperado en los participantes.

How you are going to select the participants for planned activities?

i. Please describe the selection process and the criteria you plan to use. *

Describe el proceso de selección de los participantes.
Recuerde que debe ser transparente y asentado en criterios objetivos.

ii. Why did you choose this method of selecting participants? *

Explique por qué motivo han optado por ese procedimiento de selección.
Indique si está conectado con alguno de sus objetivos o necesidades del centro.

Please select the thematic areas covered by the planned group activities of learners. *

Development of key competences

Inclusion and diversity

Digital transition in education and training

Environmentally sustainable and responsible practices

Participation in democratic life

Seleccione los temas que cubrirá esta actividad.

Formulario KA122 ADU

Activities

Organisational Support (Group mobility of adult learners)

Organisational support covers various costs directly linked to the implementation of mobility activities that are not covered by other cost categories.

This includes preparation (pedagogical, intercultural and other), mentoring, monitoring and support of participants during mobility, services, tools and equipment needed for virtual components in blended activities, recognition of learning outcomes, sharing results and making the European Union funding visible to the public.

Please keep in mind that organisational support covers costs incurred by both sending and hosting organisations (except in the case of staff mobility for courses and training). The grant should be shared between the two organisations according to the tasks they have and expenses they may incur.

Organisational Support						
Mobility flow ID	Hosting organisation	Destination country	Number of participants	Number of accompanying persons	Organisational support base rate	Organisational support grant
GRP-01		France	6	1	100	600
			6	1	100	600

El Apoyo organizativo se calcula automáticamente (100€ por participante hasta un máximo de 1000€).

Formulario KA122 ADU

Activities

Individual Support (Group mobility of adult learners)

Individual support covers costs of subsistence for participants and accompanying persons during the activity.

Individual support can also cover subsistence costs for travel time before and after the activity. For more details, please refer to the Programme Guide.

Individual Support

Mobility flow ID	Hosting organisation	Destination country	Number of participants	Duration (in days)	Number of accompanying persons	Duration for accompanying persons (in days)	Travel days	Individual support base rate for participants	Individual support base rate for accompanying persons	Individual support grant for participants	Individual support grant for accompanying persons	Total individual support grant
GRP-01		France	6	5	1	5	2	73	104	3066	520	3586
			6	5	1	5	2			3066	520	3586

Indique el número de días dedicados al viaje (máximo 2 días o 4 días si se ha seleccionado *Green travel*). No debe dejarse en blanco (puede escribir "0"). Con ese dato se calcula el **Apoyo individual** automáticamente.

Formulario KA122 ADU

Figura la opción marcada en el apartado que describe el grupo de participantes.

Activities

Travel (Group mobility of adult learners)

Travel grant covers the return travel costs of participants and accompanying persons from their place of origin to the venue of the activity.

Travel

Mobility flow ID	Hosting organisation	Destination country	Number of participants	Number of accompanying persons	Green travel	Travel Distance	Exceptional costs for expensive travel	Travel unit cost	Travel grant
GRP-01		France	6	1	<input checked="" type="checkbox"/>	2000 - 2999 km		360	2520
			6	1		0 - 99 km			2520

Travel Distance dropdown menu:

- 0 - 99 km
- 100 - 499 km
- 2000 - 2999 km
- 3000 - 3999 km
- 4000 - 7999 km
- 500 - 1999 km
- 8000 km or more
- Exceptional costs

Elija una banda de distancia para calcular la subvención por viaje.

Formulario KA122 ADU

Opcionalmente pueden solicitar una visita preparatoria previa a la actividad.

Activities

Preparatory Visits (Group mobility of adult learners)

You can set up a preparatory visit to your hosting partner before the mobility takes place.

However, please keep in mind the relevant provisions of the Programme Guide: preparatory visits must have a clear reasoning and must serve to improve inclusiveness, scope and quality of mobility activities. For example, preparatory visits can be organised to better prepare mobility of participants with fewer opportunities, to start working with a new partner organisation, or to prepare longer mobility activities. Preparatory visits cannot be organised to prepare a course or training activity for staff.

Mobility flow ID	Hosting organisation	Destination country	Number of participants in preparatory visits	Preparatory visit unit cost	Preparatory visits grant	Actions
GRP-01		France	<input type="text" value="2"/>	575	1150	Go to
			2		1150	

Indique el número de personas que participarán en la visita preparatoria para que se calcule la subvención (575€ por participante, máximo 3). En caso contrario, indique "0".

Formulario KA122 ADU

Apoyo a la inclusión (para la organización). Indique el número de participantes con menos oportunidades para el cálculo automático (**costes unitarios: 100€ por participante**). En caso contrario, indique "0".

Activities

Inclusion Support (Group mobility of adult learners)

Inclusion support covers various costs related to the organisation of mobility activities.

Support is provided in two forms: inclusion support for organisations and inclusion support for participants and their accompanying persons. For example, this can include hiring assistants or

Inclusion Support

Mobility Flow ID	Hosting organisation	Destination country	Number of participants for mobility	Number of participants for inclusion support	Inclusion support for organisations	Inclusion support for participants	Description and justification of expenses
GRP-01		France	6	1	100	250	Exponga y justifique la necesidad de esta subvención
			6	1		250	

Apoyo a la inclusión para participantes y acompañantes. Señale la cantidad en **costes reales** que necesitarán y justifique su solicitud.

Formulario KA122 ADU

Si necesita solicitar **Costes excepcionales** para viajes de alto coste complete este apartado.

Activities

Exceptional costs (Group mobility of adult learners)

Exceptional costs may be claimed for a financial guarantee, if required.
Please keep in mind that accepted exceptional costs can be covered at a maximum of 80% of the paid amount.

Exceptional costs

Mobility Flow ID	Hosting organisation	Destination country	Number of participants in the mobility flow	Number of participants supported with this cost item	Description and justification of expenses	Eligible costs	Requested grant
GRP-01	[Redacted]	France	6	1	Exponga y justifique la necesidad de esta subvención	1000	800
			6	1		1 000	800

Indique el número de participantes para los que solicita costes excepcionales por viajes onerosos y justifique su solicitud ("0" si no lo necesita).

Observe que el cálculo cubre el 80% de costes elegibles.

Formulario KA122 ADU

Quality Standards

- **Practical arrangements:** the beneficiary organisations must ensure the quality of practical and logistic arrangements (travel, accommodation, visa applications, social security, etc.). If these tasks are delegated to the participant or a service provider, the beneficiary organisation will remain ultimately responsible for verifying their provision and quality.
- **Health, safety and respect of applicable regulation:** all activities must be organised with a high standard of safety and protection for involved participants and must respect all applicable regulation (for example regarding parental consent, minimum age of participants, etc.). The beneficiary organisations must ensure that their participants have appropriate insurance coverage, as defined by the general rules of the Programme and the applicable regulation.
- **Selection of participants:** participants must be selected through a transparent, fair and inclusive selection procedure.
- **Preparation:** participants must receive appropriate preparation in terms of practical, professional and cultural aspects of their stay in the host country. The preparation should be organised in collaboration with the hosting organisation (and the hosting families, where relevant).
- **Monitoring and mentoring:** where relevant based on the format of the activity, the sending and hosting organisations must identify a mentor or a similar key person who will be following the participant during their stay at the hosting organisation and who will help them achieve the desired learning outcomes. Particular attention should be given to the introduction and integration of the participants at the hosting organisation, and to the monitoring of the learning process.
- **Support during the activity:** participants must be able to request and receive support from their hosting and sending organisations at any time during their mobility period. The support circumstances must be defined before the mobility takes place. All participants must be informed about these arrangements.
- **Linguistic support:** the beneficiary organisation must ensure appropriate language training, adapted to the personal and occupational needs of the participants. The beneficiary organisation must ensure that the language training is funded by the funding provided by the Programme for this purpose.
- **Definition of learning outcomes:** the expected learning outcomes of the mobility period must be agreed for each participant or group of participants. The learning outcomes should be defined before the mobility takes place. The form of the agreement will depend on the type of the activity.
- **Evaluation of learning outcomes:** learning outcomes and other benefits for the participants should be systematically evaluated. Results of the evaluation should be used for recognition whenever possible.
- **Recognition of learning outcomes:** formal, informal and non-formal learning outcomes and other results achieved by the participants in mobility activities should be used for recognition whenever possible.

IV. Sharing results and knowledge about the programme

- **Sharing results within the organisation:** beneficiary organisations should make their participation in the Programme widely known within the organisation and create opportunities for participants to share their mobility experience with their peers. In case of mobility consortia, the sharing should take place in the whole consortium.
- **Sharing results with other organisations and the public:** beneficiary organisations should share the results of their activities with other organisations and the public.
- **Publicly acknowledging European Union funding:** beneficiary organisations should make their participation in the Programme known in their community and in the wider public. Beneficiary organisation also must inform all participants about the source of their grant.

Subscribing to Erasmus Quality Standards

To apply for a Key Action 1 mobility project, your organisation must subscribe to the quality standards described above and accept to be evaluated based on those standards. Please read the following statements carefully and confirm your agreement:

- I have read and understood the above quality standards
- I understand and agree that these quality standards will be used as part of the criteria for evaluation of my project at final report stage

Lea los **Estándares de Calidad** Erasmus recogidos en esta sección. Para solicitar un proyecto KA122 deberá marcar su aceptación.

Formulario KA122 ADU

Follow-up

What will you do to integrate the results of implemented mobility activities in your organisation's regular work? *

Describe qué acciones realizará para integrar los resultados de sus actividades (movilidades) en el trabajo diario de su centro.

What will your organisation do to share the results of its activities and knowledge about the Programme?

i. To share results within your organisation *

Describe cómo compartirá y difundirá los resultados de las actividades y lo aprendido acerca del programa Erasmus en su centro (a docentes, estudiantes, familias y otro personal).

ii. To share results with other organisations and the public *

Describe cómo difundirá los resultados de las actividades y lo aprendido acerca del programa Erasmus a otros centros y al público general (instituciones, barrio, pueblo, medios de comunicación, redes sociales, etc.).

iii. To publicly acknowledge European Union funding *

Describe como se reconocerá de forma pública la recepción de subvenciones de la Unión Europea (cartelería; logotipo y disclaimer en web, redes sociales, productos; jornadas de difusión; etc.)

En **Seguimiento** lea los enunciados y explique:

- Cómo integrará los resultados obtenidos en el trabajo diario de su institución.
- Cómo difundirá los resultados y su experiencia (en el centro y al público general).

Formulario KA122 ADU

Project Summary

Lea los enunciados y resuma los datos aportados sobre el proyecto.
Recuerde que este apartado será público si su proyecto es seleccionado.

Please provide short answers to the following questions.
Please use full sentences and clear language.

i. Background: Why did you apply for this project? *

Describa de manera clara y concisa los motivos por los que solicita el proyecto.
Haga referencia a su experiencia previa en el programa Erasmus.
Describa brevemente las necesidades del centro que motivan esta solicitud.

Please provide a translation in English. *

Traduzca lo anterior al Inglés.

ii. Objectives: What do you want to achieve by implementing the project? *

Describa de manera clara y concisa qué objetivos pretende alcanzar con este proyecto.

Please provide a translation in English. *

Traduzca lo anterior al Inglés.

iii. Implementation: What activities are you going to implement? *

Describa de manera clara y concisa qué actividades va a realizar.

Please provide a translation in English. *

Traduzca lo anterior al Inglés.

iv. Results: What results do you expect your project to have? *

Describa de manera clara y concisa qué resultados e impacto esperan obtener del proyecto.

Please provide a translation in English. *

Traduzca lo anterior al Inglés.

Formulario KA122 ADU

Annexes

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Pulsando aquí tiene la opción de subir documentos relevantes para el proyecto.

El único documento obligatorio para la solicitud es la Declaración Responsable.

Other Documents

Please attach any other relevant documents. Please use clear file names.

If you have any additional questions, please contact your National Agency. You can find their contact details here

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Formulario KA122 ADU

Application details ?

Submit PDF

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- Participating Organisations
- Background
- Project objectives
- Activities
- Quality Standards
- Follow-up
- Project Summary
- Annexes 1
- Checklist
- Sharing
- History

Checklist

Before submitting your application form to the National Agency, please make sure that:

- It fulfills the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is: ES01 - Servicio Español para la Internacionalización de la Educación (SEPIE)

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#) (for more details, see the Programme Guide - "Information for applicants").

Lista de comprobación. Revise su solicitud y marque las casillas correspondientes.

Formulario KA122 ADU

El PDF es el comprobante del contenido de lo que ha enviado y es lo que será evaluado.

Una vez completados todos los pasos, guarde una copia y revíselo antes de enviar su solicitud.

Application

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✓ Activities

✓ Quality Standards

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Sharing

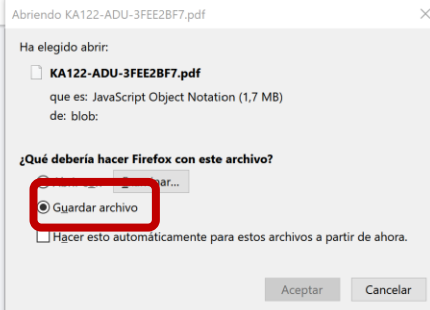
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Formulario KA122 ADU

Application details ⓘ

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- ✓ Quality Standards

La opción de **Enviar** no estará operativa si hay algún campo obligatorio sin cumplimentar o si no se ha adjuntado algún anexo.
Cuando esté seguro de haber completado debidamente los apartados, seleccione Enviar.

- ✓ Follow-up ⓘ
- ✓ Project Summary ⓘ
- ✓ Annexes 1 ⓘ
- ✓ Checklist ⓘ
- Sharing ⓘ
- History ⓘ

Formulario KA122 ADU

Application details

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- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

The documents proving the legal status of the app

Submission successful

Your application has been successfully submitted.

Form ID: KA122-ADU-3FEE2BF7

Submission ID: 1000589

Submission date (Brussels, Belgium time): 2021-04-16 11:03:40

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2021-1-ES01-KA122-ADU-00000.

Formulario KA122 ADU

En el apartado **Compartir** puede compartir su proyecto con sus contactos de correo electrónico y elegir los permisos de edición que tendrán.

Sharing

Active ID

Please note that your e

Save Changes

person

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Select permissions *

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Please note that the person will be informed about sharing rights only when you activate them.

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Applicant : Escolar y Adultos 2020 (E10213555 - Spain)

Title : ddfsf

Programme : Erasmus+ - Call : 2021 - Round : Round 1 - Key action : KA1 - Action type : KA122-ADU - Short-term projects for mobility of learners and staff in adult education

22 days left!

SUBMITTED

Submitted

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History

History

Version	Submission time	Submitted by	Submission ID	Submission status
1	16/04/2021 11:03:40	García García Marcos	1000589	Submitted

El apartado **Historia** le permite consultar el estado de su solicitud, así como la fecha y hora del envío.

Es la mejor manera de comprobar que su solicitud se ha enviado correctamente.

¡Gracias por su atención!

sepie

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